CS 302-901 & 902 ONLINE			
Spring 2013			
Course Calendar			
This course calendar contains tentative topic coverage lab, quizzes, exam dates and is subject to change.			
Week	**Read and Perform Steps**	**Homework to Complete (No Grade)**	**MyItLab** **End-of-Chapter Quizzes, Grader Project [Homework]** **Skill-Based Exam** (Graded Work)
Week 1 January 9-12 *Last day to add or register for courses —January 16*	Overview Tour MyItLab—see email from your Instructor Tour Blackboard Learn Download Student Data Files (See Course Resources in Blackboard Learn.) Using the Common Features of Microsoft Office 2010	Register: First Time Users –MyItLab Take Syllabus Assessment in Blackboard Learn Take MyItLab Assessment in Blackboard Learn Upload Policy form in Blackboard Learn Overview of Chapter 1	
Week 2 January 13-19	Chapter 1: Getting Started with Access Databases Project 1A: Contact Information Database with Two Tables Project 1B: Student Workshop Database	Summary Key Terms Matching Multiple Choice Additional Projects: Skill Review- Project 1C-1N Complete at least three (any three).	**CHAPTER 1** End-of-Chapter Quiz 1 Grader Project [Homework] 1 Skill-Based Exam 1 **Must be completed by January 25th (10:00 AM)**

Week	Read and Perform Steps	Homework to Complete (No Grade)	MyItLab **End-of-Chapter Quizzes, Grader Project [Homework]** **Skill-Based Exam** (Graded Work)
Week 3 January 20-26 *Martin Luther King Jr. birthday observed—UA Holiday-January 21* And **Week 4** Jan 27-Feb 2	Chapter 2: Sort and Query a Database Project 2A: Instructors and Course Database Project 2B: Athletic Scholarships Database	Summary Key Terms Matching Multiple Choice Additional Projects: Skill Review- Project 2C-2N Complete at least three (any three).	**CHAPTER 2** End-of-Chapter Quiz 2 Grader Project [Homework] 2 Skill-Based Exam 2 **Must be completed by February 4th (10:00 AM)**
Week 5 February 3-9 And **Week 6** February 10-16	Chapter 3: Forms, Filters, and Reports Project 3A: Students and Majors Project 3B: Job Openings	Summary Key Terms Matching Multiple Choice Additional Projects: Skill Review- Project 3C-3N Complete at least three (any three).	**CHAPTER 3** End-of-Chapter Quiz 3 Grader Project [Homework] 3 Skill-Based Exam 3 **Must be completed by February 18th (10:00 AM)**
Week 7 February 17-23 And **Week 8** Feb 24-March 1	Chapter 4: Enhancing Tables Project 4A: City Directory Project 4B: IT Tasks	Summary Key Terms Matching Multiple Choice Additional Projects: Skill Review- Project 4C-4N Complete at least three (any three).	**CHAPTER 4** End-of-Chapter Quiz 4 Grader Project [Homework] 4 Skill-Based Exam 4 **Must be completed by March 4th (10:00 AM)**

Week	Read and Perform Steps	Homework to Complete (No Grade)	MyItLab **End-of-Chapter Quizzes, Grader Project [Homework]** **Skill-Based Exam** (Graded Work)
Week 9 March 3-9 And **Week 10** March 10-16	Chapter 5: Enhancing Queries Project 5A: Inventory Project 5B: Orders	Summary Key Terms Matching Multiple Choice Additional Projects: Skill Review- Project 5C-5N Complete at least three (any three).	**CHAPTER 5** End-of-Chapter Quiz 5 Grader Project [Homework] 5 Skill-Based Exam 5 **Must be completed by March 18th (10:00 AM)**
Week 11 March 17-22 *March 20-Last day to drop a course on-line. Drops after this* *date need to be processed in the student's college office* *Week 12: March 22-29* *Spring Holidays (begins 5:00 p.m. March 22)* And **Week 13** April 1-6	Chapter 6: Customizing Forms and Reports Scenario: Wild Islands Breeze Project 6A: Franchises Project 6B: SDC	Summary Key Terms Matching Multiple Choice Additional Projects: Skill Review- Project 6C-6N Complete at least three (any three).	**CHAPTER 6** End-of-Chapter Quiz 6 Grader Project [Homework] 6 Skill-Based Exam 6 **Must be completed by April 8th (10:00 AM)**
Week 14 April 7-13 And **Week 15** April 14-19	Chapter 7: Integrating Access with Other Applications Scenario: Penn Liberty Motors Project 9A: Penn Liberty Motors Project 9B: Used Car Inventory	Summary Key Terms Matching Multiple Choice Additional Projects: Skill Review- Project 7C-7N Complete at least three (any three).	**CHAPTER 7** End-of-Chapter Quiz 7 Grader Project [Homework] 7 Skill-Based Exam 7 **Must be completed by April 19th (10:00 AM)**
	Comprehensive Final Exam **must be completed by April 29th (10:00 AM)**		